



STATE BOARD OF ADMINISTRATION
OF FLORIDA

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Informational Memorandum

June 27, 2022

To: All Interested Parties

From: Gina Wilson
Chief Operating Officer
Florida Hurricane Catastrophe Fund

The State Board of Administration of Florida (SBA) uses an Invitation to Negotiate (ITN) in its procurement of contractual services to ensure a fair and objective selection process. The SBA is currently soliciting proposals from qualified vendors to provide financial advisor services to the Florida Hurricane Catastrophe Fund (FHCF) and the State Board of Administration Finance Corporation (Corporation). On **June 28, 2022**, vendors interested in providing these services can download a copy of the ITN on the FHCF website at www.sbafla.com/fhcf under "Announcements." If you are unable to download the ITN, you may request a copy by contacting:

Jennifer Williams, Procurement Manager
State Board of Administration of Florida
Florida Hurricane Catastrophe Fund
1801 Hermitage Boulevard, Suite 100
Tallahassee, Florida 32308
jennifer.williams@sbafla.com
(850) 413-1281

All questions regarding the clarification of any portion of the ITN must be received in writing to jennifer.williams@sbafla.com no later than **5:00 p.m. ET, July 6, 2022**. Responses to all questions received in writing will be available on the FHCF website by **July 13, 2022**. The deadline for receipt of ITN written responses is **5:00 p.m. ET, July 27, 2022**. Please monitor the website for possible updates or new information.