



STATE BOARD OF ADMINISTRATION
OF FLORIDA

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Informational Memorandum

October 15, 2020

To: All Interested Parties

From: Anne T. Bert
Chief Operating Officer
Florida Hurricane Catastrophe Fund

The State Board of Administration of Florida (SBA) uses an Invitation to Negotiate (ITN) in its procurement of contractual services to ensure a fair and objective selection process. The SBA is soliciting proposals from qualified vendors to provide reinsurance intermediary services to the Florida Hurricane Catastrophe Fund (FHCF). On **October 16, 2020**, vendors interested in providing these services can download a copy of the ITN on the FHCF website at www.sbafla.com/fhcf under "Announcements." If you are unable to download the ITN, you may request a copy by contacting:

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Florida Hurricane Catastrophe Fund
1801 Hermitage Boulevard, Suite 100
Tallahassee, Florida 32308
Procurement@sbafla.com
(850) 413-1332

All questions regarding the clarification of any portion of the ITN must be received in writing by e-mail to Procurement@sbafla.com no later than **2:00 p.m. ET, October 23, 2020**. Responses to all questions received in writing will be available on the FHCF website by **October 30, 2020**. The deadline for receipt of ITN written responses is **2:00 p.m. ET, November 6, 2020**. Please monitor the FHCF website for possible updates or new information.