



Order No. A193EC

Issued on Mon, 11 Jan, 2010
 Created on Mon, 11 Jan, 2010 by Ariba System

Supplier:
 State Board of Administration of Florida
 1801 Hermitage Boulevard
 Tallahassee, FL 32308
 Phone: 850-413-1010
 Fax: none
 Contact: Michael McCauley

Ship To:
 DEP-BUREAU PETROLEUM STORAGE SYSTEMS
 TWIN TOWERS BLDG RM 420 MS 4575
 2600 BLAIR STONE RD
 TALLAHASSEE, FL 32399
 United States

Deliver To:
 Carol Walters

Bill To:
 DEP-BUR PETROLEUM STORAGE SYSTEMS
 TWIN TOWERS BLDG RM 420 MS 4575
 2600 BLAIR STONE RD
 TALLAHASSEE, FL 32399
 United States

Entity Description: Department of Environmental Protection
 Organization Code: 37450401000
 Object Code: 370000-139950
 Expansion Option: U6
 Exemption Status: No
 Exemption Reason?:

VersionNumber: 1

Requester: Carol Walters
 Ship To Code: U1DEP305S
 Distributors?: N
 State Contract ID:
 PR No.: PR4398984
 Requester Phone: 850-245-8823
 Master Agreement ID:
 MyGreenFlorida Content: N
 Method of Procurement: L - governmental agency per 287.057(5)(f)13, defined in 163.3164(10).
 Shipping Method: Best Way
 FOB Code: INC-Dest
 FOB Code Description: Destination freight paid by vendor and included in price. Title passes upon receipt. Vendor files any claims.
 Encumber Funds: Yes
 PO Start Date: Wed, 1 Jul, 2009
 PO End Date: Wed, 30 Jun, 2010
 Fiscal Year Indicator: 2010
 PUI#: 3700
 Site Code: 370000-10
 Additional Item Info:
 Terms and Conditions: http://marketplace.myflorida.com/vendor/po_tou.pdf
 P Card Order?: No

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	Administrative Services: Job Responsibilities...		Dollar	500	Sun, 31 Jan, 2010	\$1.00000USD	\$500.00000USD

Administrative Services: Job Responsibilities for The Inland Protection Financing Corporation For Fiscal Year 07/01/09 - 06/30/10. Allow for Partial Payment.

Thomas A. Beenck - Handles telephone calls to/from Department of Environmental Protection regarding contract amendments and any corporate issues that may arise during the year; reviews and finalizes annual report for Corporation; reviews/finalizes correspondence to Secretary of State, Division of Corporations; reviews and finalizes correspondence regarding administrative fee invoicing, reviews and finalizes

SBA Contract #005-62

correspondence to Department of Environmental Protection on various issues that may arise throughout the year.

Ann Mytych - Prepares draft correspondence to Secretary of State, Division of Corporations, regarding Annual Reports; prepares draft of Annual Report for the corporation files each year with the Secretary of State Division of Corporation; prepares draft correspondence to Department of Environmental Protection on various issues that may arise throughout the year.

Buyer Code:

Description
Cancelled Contract Thirty Days
Time is of the Essence on this Order

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
2	Report Filing Fees		each	1	Sun, 31 Jan, 2010	\$61.25000USD	\$61.25000USD
	Report Filing Fees						

Buyer Code:

Description
Cancelled Contract Thirty Days
Time is of the Essence on this Order

Total	\$561.25000USD
--------------	-----------------------

Comments

- SUBMITTED by Carol Walters on Friday, January 8, 2010 at 2:45 PM with comment (1 document attached)

(Carol Walters, Fri, 08 Jan, 2010)
- COMMENT by Rebecca Hale on Monday, January 11, 2010 at 10:30 AM
Purchasing Dept Contact: Becky Hale, 850-245-2367, rebecca.hale@dep.state.fl.us (Rebecca Hale, Mon, 11 Jan, 2010)
- COMMENT by Rebecca Hale on Monday, January 11, 2010 at 10:30 AM
To be paid upon receipt of itemized invoice; partial payments allowed. (Rebecca Hale, Mon, 11 Jan, 2010)