

## Requirements for Outside Party Input to the Flood Standards Development Committee

The purpose of the Flood Standards Development Committee is to develop a draft of discussion flood standards. If any outside party wants to provide input, the process is to provide a **problem statement**, an **explanation**, and **amendatory/suggested language**.

**Problem Statement:** A brief statement of the problem being addressed should be provided with all proposed recommendations as well as amendatory/suggested language.

**Explanation:** The explanation should classify the recommendation as general, technical, or editorial and include justification for the recommendation.

**Amendatory/Suggested Language:** Recommendations, proposed changes, and amendatory/suggested language will assure that all recommendations and proposed changes to standards, disclosures, audit requirements, forms, processes and procedures suggested by outside parties are in a form that allows the Committee to give appropriate consideration to the substance of a particular proposal with a minimum of time spent resolving ambiguities, drafting questions, and similar issues.

This framework does not restrict the scope of proposals and allows outside parties the flexibility to present the arguments for their proposal in whatever form and at whatever length they desire.

The problem statement, explanation, and amendatory/suggested language must be received by the Flood Standards Development Committee at least ten business days prior to the Committee meeting at which the outside party wishes the proposal to be considered and should be sent to Donna Sirmons, Florida Commission on Hurricane Loss Projection Methodology, P. O. Drawer 13300, Tallahassee, Florida 32317-3300 or [donna.sirmons@sbafla.com](mailto:donna.sirmons@sbafla.com).