



Enroll in Multi Factor Authentication

Effective **May 5, 2021**, in order to better serve and protect the interest of Florida PRIME participants, SBA will begin requiring DUO multi-factor authentication for online access to all Florida PRIME account users.

DUO multi-factor authentication security enrichment creates a multilayered approach that makes it difficult for unauthorized persons to gain access to the Florida PRIME system. DUO Security is a vendor of cloud-based multi-factor authentication services, and this application is being provided at no cost to PRIME participants.

DUO multi-factor authentication requires two forms of verification when logging into the FL PRIME website. FL PRIME account users will enter their password as the first form of verification. Once enrolled in DUO, users will identify a device to be their second verification method, such as a smartphone, tablet or landline. Detailed instructions on how to enroll for DUO using phone application and push can be found below.

Florida PRIME participants need to insure their account information is up to date in advance of the May 5th effective date. Group email addresses as PRIME usernames and multiple users sharing a single PRIME username and password will not be allowed once Duo multi-factor authentication has been implemented. Some participants may need to submit an updated Participant Account Maintenance (PAM) form to our office **before** the new authentication process is activated. FL PRIME account users are reminded to keep their 4-digit Caller Verification number accessible should they need to contact our office to complete a transaction. The 4-digit Caller Verification number is located under the Manage Profile tab on the FL Prime website.

Below is a link to an enrollment guide which includes a DUO tutorial video for further assistance:

<https://guide.duo.com/enrollment>

Below are step-by-step instructions to enroll in DUO for both new and existing users:

DUO 1st Time Enrollment Steps:



[What is this?](#) [Need help?](#)

Powered by Duo Security

Protect Your Florida State Board of Administration Account

Two-factor authentication enhances the security of your account by using a secondary device to verify your identity. This prevents anyone but you from accessing your account, even if they know your password.

This process will help you set up your account with this added layer of security.

Start setup



[What is this?](#) [Need help?](#)

Powered by Duo Security

What type of device are you adding?

- Mobile phone **RECOMMENDED**
- Tablet (iPad, Nexus 7, etc.)
- Landline

Continue



[What is this?](#) [Need help?](#)

Powered by Duo Security

Enter your phone number

United States

+1

Example: (201) 234-5678

Back

Continue



[What is this?](#) [Need help?](#)

Powered by Duo Security

Enter your phone number

United States

+1 8505555555 ✓

Example: (201) 234-5678

You entered (850) 555-5555. Is this the correct number?

Back

Continue



[What is this?](#) [Need help?](#)

Powered by Duo Security

Verify Ownership of 850-590-6670

1. We can call you with a verification code.

[Call me](#)

2. Enter your 6-digit code:

[Verify](#)

[Back](#)

[Continue](#)



[What is this?](#) [Need help?](#)

Powered by Duo Security

Verify Ownership of 850-590-6670

1. We can call you with a verification code.

[Call me](#)

Calling you...

2. Enter your 6-digit code:

252404

[Verify](#)

[Back](#)

[Continue](#)



STATE BOARD OF ADMINISTRATION

[What is this?](#)

[Need help?](#)

Powered by Duo Security

Verify Ownership of 850-590-6670

1. We can call you with a verification code.

Calling you...

2. Enter your 6-digit code:

✓



STATE BOARD OF ADMINISTRATION

[What is this?](#)

[Need help?](#)

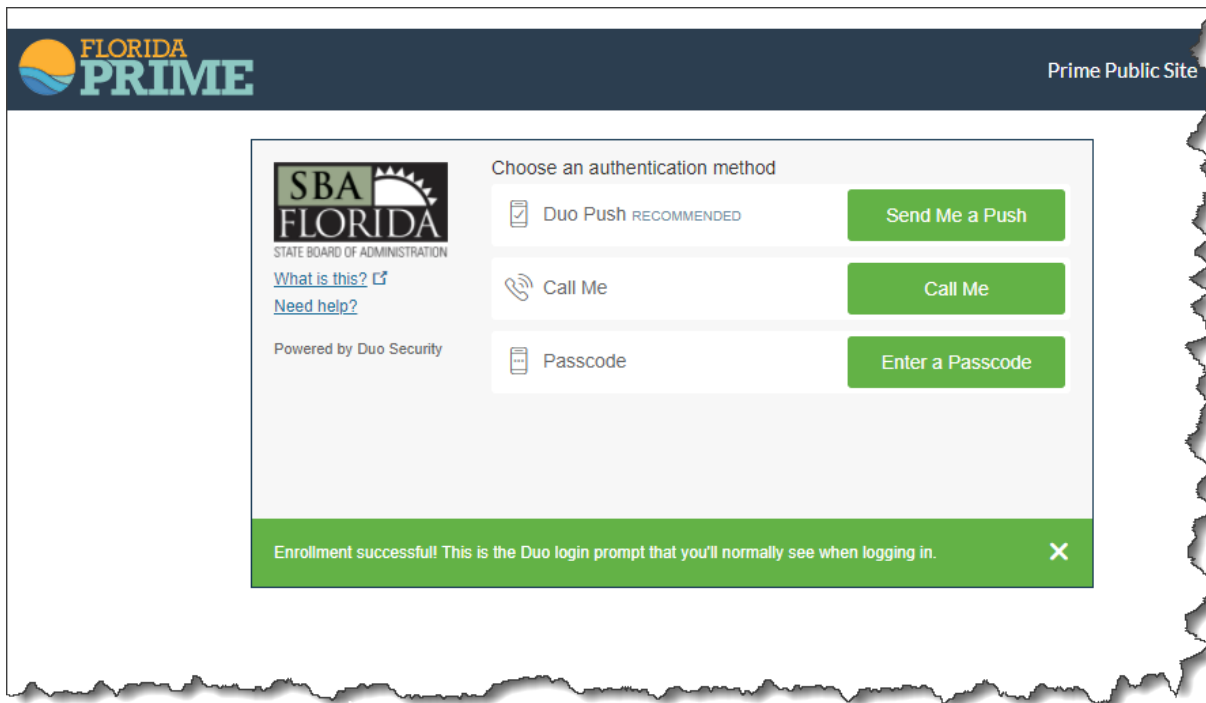
Powered by Duo Security

My Settings & Devices

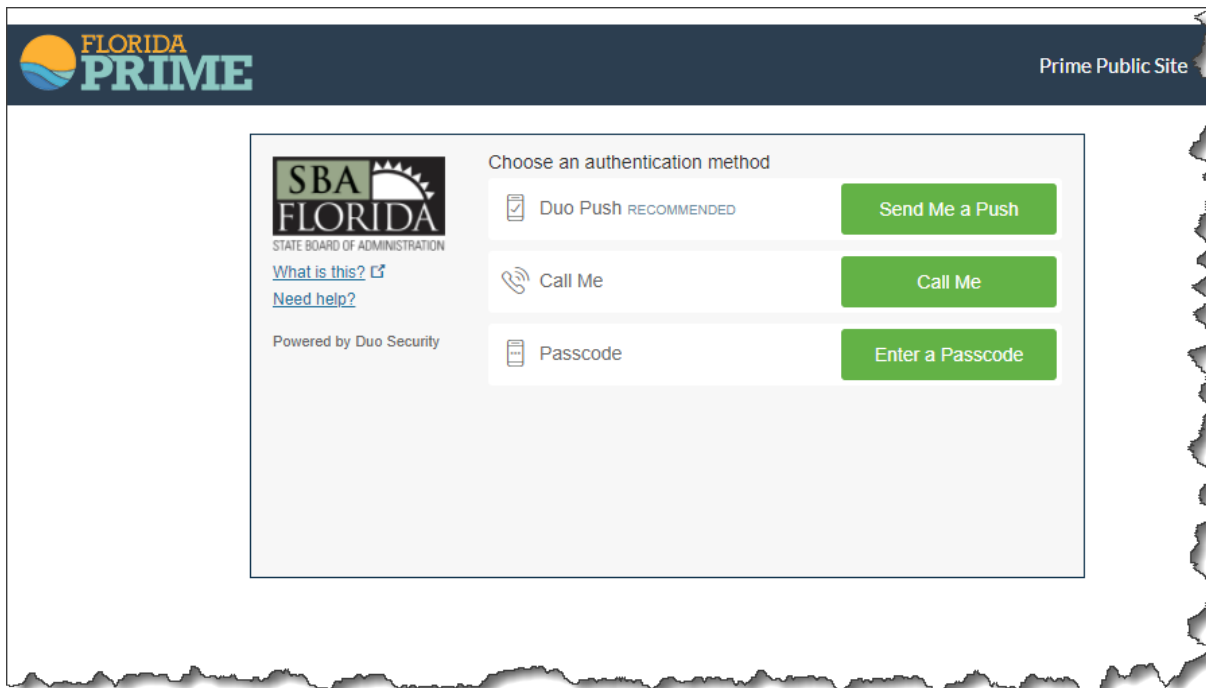
Android 850-590-6670 JUST ADDED

Default Device: Android 850-590-6670

When I log in: ▼



DUO Existing Client Login Step:



We encourage you to visit our website or call us at 1-850-488-7311 with any questions or concerns.



An investment in the Pool is not insured or guaranteed by any government or government agency. Although the manager of the Pool seeks to preserve principal, it is possible to lose money by depositing money in the Pool.

© 2021 State Board of Administration
1801 Hermitage Blvd., Suite 100, Tallahassee, Florida 32308
All Rights Reserved.

