

Fixed Income Investment Oversight Group Meeting – Florida PRIME
Meeting Minutes
April 30, 2018 1:30 p.m. Panther Room

Attending Members: Karen Chandler – *Chief Risk & Compliance Officer*; Marcia Main (phone) – *Director, Enterprise Risk Management*; Sheilah Smith – *Director, Public Market Compliance*, Katy Wojciechowski – *Senior Investment Officer, Fixed Income*

Members Not Present:

Other Attendees: Kevin Ceurvorst – *Senior Portfolio Manager, Investment Grade Credit*; Lisa Collins – *Manager, Public Market Compliance*; Cherie Jeffries – *Director, Fixed Income Trading*; Joel Meyer – *Manager, Financial Operations FHCF*; Richard Smith – *Senior Portfolio Manager Short Term, Fixed Income*

Minutes: Annette Bullock – *Administrative Assistant*

Agenda Topics

1. A conference call was conducted with Federated Portfolio Manager, Paige Wilhelm, to review stress testing results for the quarter ended 3/31/18.

Conclusions:

The portfolio was tested against specified combinations of hypothetical events including: a) increases in the general level of short-term interest rates, in combination with various levels of increases in shareholder redemptions, b) the downgrade or default of particular portfolio security positions, each representing various portions of the fund's portfolio, in combination with various levels of increases in shareholder redemptions, and c) the widening of spreads, in various sectors, compared to the indexes to which portfolio securities are tied, in combination with various levels of increases in shareholder redemptions. See attached Q1 2018 *Stress Testing Board Summary Report for Florida Local Government Investment Pool A*.

2. Follow-up Item from 12/20/17:

The Senior Officer, Investment Programs & Governance will conduct a call with Federated to obtain additional details about their performance reconciliation process with BNY Mellon and will provide this information to the group.

Conclusions:

The Senior Officer, Investment Programs & Governance conducted a call with Federated on 4/12/18 to obtain additional details about their performance reconciliation process with BNY Mellon. A meeting will be scheduled with RMC to review and discuss findings.

3. Compliance Review of March 2018 Data:

Conclusions:

- A. No compliance violations were reported on the Federated Checklist.
- B. No discrepancies were identified in the verification of high risk parameters.
- C. No extraordinary transactions or holdings were identified.

4. Other Topics:

No other topics were presented for discussion.

5. Action Item:

The Senior Officer, Investment Programs & Governance will meet with the CRCO and applicable RMC staff to review and discuss findings from the call with Federated regarding their performance reconciliation process.